



KS Councillor Training Programme – “Trust”

Gjertrud Strand Sanderød
Adviser, KS Viken



*KS FOLKEVALGTPROGRAM
2019–2023*

A huge responsibility

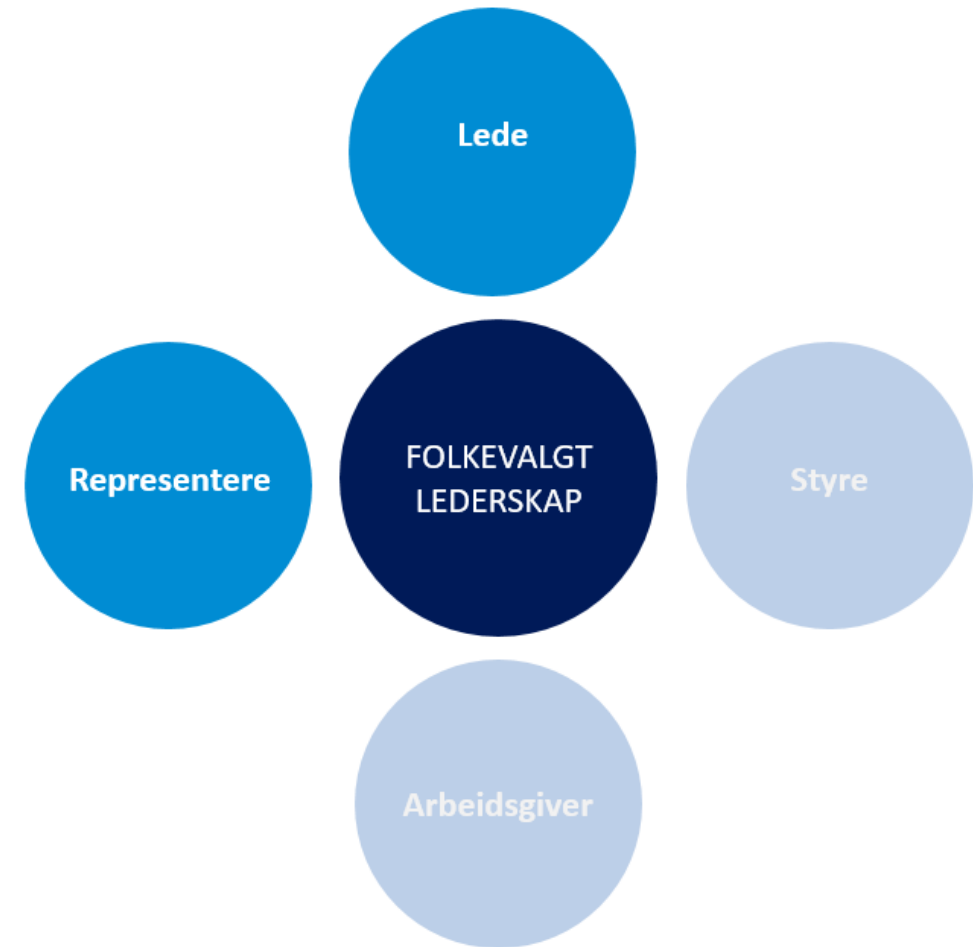


«Trust»



How to achieve trust?

- The role as an elected representative
- The interaction between:
 - Elected representatives and elected bodies
 - Politics and administration
 - Politics and the local community
- Ethics, impartiality, transparency
- Information and inclusion





Our main focus // target group

- All municipalities and regions
 - 356 Municipal Councils
 - 11 Regional Councils
 - Approx 10.500 elected representatives
 - Administration
- Status may 2021:
 - 94% of all municipalities
 - 14 of 15 boroughs in Oslo
 - 9 regions

How it's organized

- Organised as a project within KS' department for Democracy and Local Government Development
- A small project group, obtains assistance from other KS departments
 - Digitization, lawyers, innovation, employment policy etc.
- The tasks of the project group:
 - Edit and produce the book
 - Recruit and train trainers/facilitators
 - Develop an electronic evaluation form for participants
 - Develop PowerPoint-presentations
 - Marketing – website and letter to all municipalities and regions



Content

- The role as an elected representative
 - The interaction between:
 - Elected representatives and elected bodies
 - Politics and administration
 - Politics and the local community
 - Economy
 - Community planning
 - Inter-municipal cooperation
 - Internal control
 - State supervision
 - Social media
- Core content*

The facilitators



*43 facilitators.
Former mayors, administrative
leaders, KS-employees...*



*Preparations before and close follow-
up during the programme*



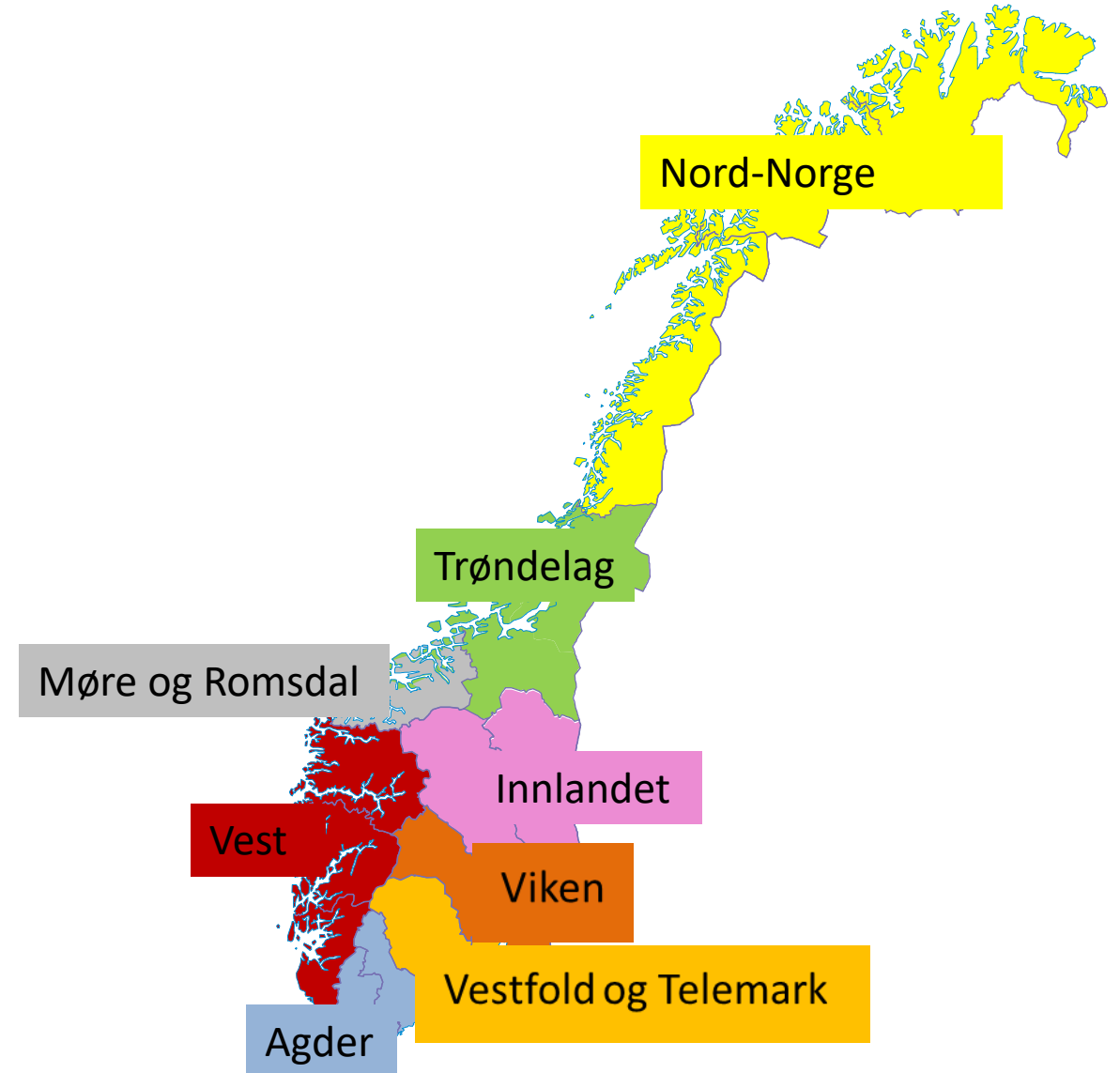
Local connection

The preparations

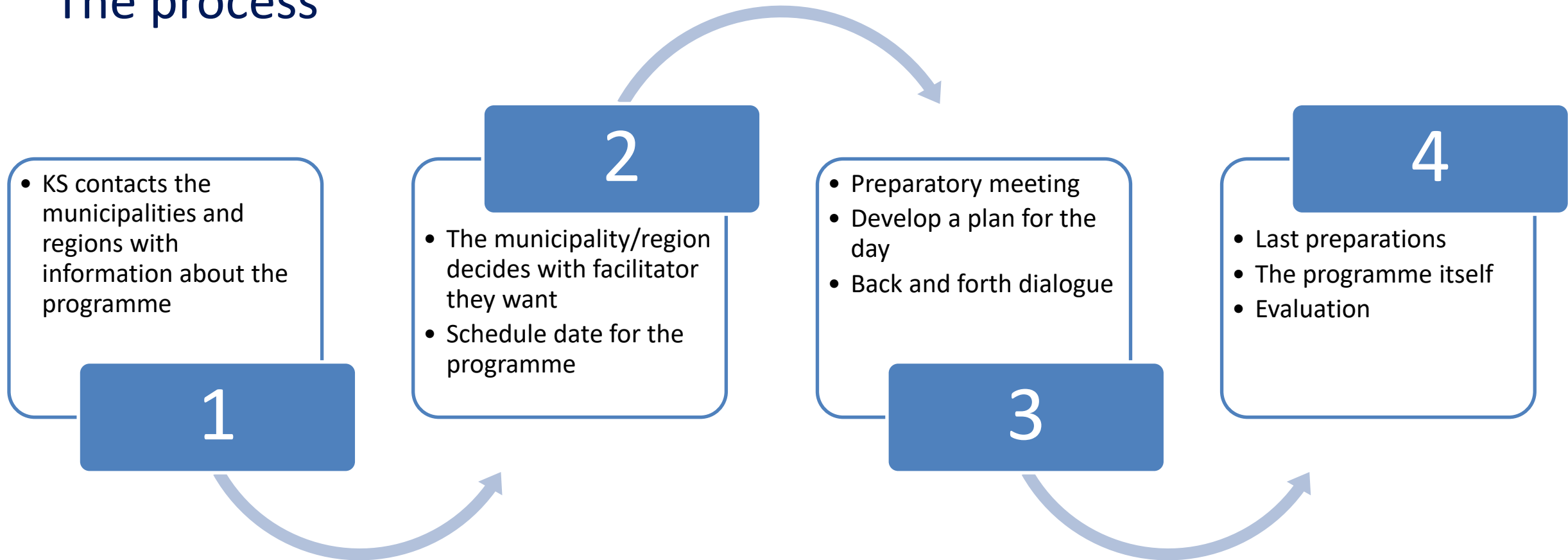
- 4 seminars in Oslo
 - Get to know KS, the mission for KS Councillor Training Programme, different process methods, lectures and talks, casework etc.
- Close follow-up on a digital platform *KS Læring*
- KS coordinators in every region
- 5 regional seminars: Hamar, Tønsberg, Bergen, Oppdal and Tromsø
- After march 2020:
 - Digital seminars for the facilitators with updated content, process methods on digital platforms, dos and don'ts and general tips and best practice

My role as a coordinator

- Recruit the facilitators
- Contact the municipalities and regions
- Regular meetings with the facilitators
- Also part of the facilitator-team
- Follow-up of evaluations



The process



How we structure a two day program

- *Based on the core elements of the programme*
- *Based on input from the municipalities from a preparatory meeting*

Torsdag 26.september – dag 1

09.00 -10.15	Velkommen v/ordfører – Rådes historie – Hvordan jobber vi i Råde kommune?
10.15-10.30	Pause
10.30	Hva innebærer det å være folkevalgt? – Du er en del av det politiske lederskapet – Roller og rolleforståelse – Samhandling i folkevalgte organer
11.30	Lunsj
12.30	Kommunetorg – Et første møte med administrasjonen. Hva gjør vi og hvordan jobber vi i Råde kommune?
13.30	Samspillet politikk og administrasjon – Det handler om å spille hverandre gode!
17.30	Takk for i dag
17.30-19.15	Egentid
19.15	Aperitiff og middag

Fredag 27.september – dag 2

09.00	Velkommen og refleksjoner fra gårdsdagen
09.30	Samarbeid i hverdagen – Dilemmahandling
10.00	Samspillet med lokalsamfunnet – Hvordan involvere innbyggerne i Råde kommune?
11.00	Kommuneøkonomi
11.30	Lunsj
12.30	Når pressen banker på døren
13.00	Når det koker i kommentarfeltet – Sosiale medier – Kulturen i kommunestyret
14.00	Vi er snart klar for avgang – Folkevalgtes rettigheter og plikter – Praktiske forhold i kommunestyremøtene
14.30	Avslutning
15.00	Avreise

The method

- Process oriented
 - Participants are seated in groups of 5 – 7 people
 - Introduction to the topics by the trainer
 - Questions and dialogue – group discussions and sharing in the plenary
 - Exchange of experience – local examples
 - Learning among participants – the re-elected and the newly elected
- Practical – not theoretical



Evaluation

- Which topics were presented?
- How useful was the training?
- To what extent did the trainer manage to engage and involve all the participants?
- Would you use the same trainer again?



Additional

- A two day seminar about tasks and responsibilities, roles and functions as soon as possible after the elections
- A two day follow-up or in-depth seminar on a selected topic a year later

However, implementation is flexible and adopted to the calendar and timeframes agreed between the facilitator and the Council.

Critical success factors

- **Financial and staff resources**
 - That KS' Executive Committee grant enough money
 - That KS allocate staff resources for development and follow-up
- **High quality implementation**
 - Recruiting a highly competent group of trainers
- **Flexibility**
 - Close cooperation between trainer and Council
 - Adaptation of programme to the needs of the single Council
 - Ensure transfer of basic values and knowledge
- **Active participation and cooperation with KS regional offices**
 - Marketing of the CTP
 - Motivation and assistance to trainers
- **Easy access to homepage and web-based programme**
 - All information and materials available on KS.no



Questions?

